







Annex - 2 (List of Office Supplies)

No	Description of Items	Pictures	Qty	UoM	Remarks	Unit Price
Office Supplies						
1	Black tea bags		1	Box	1 Box = 25 tea bags	
2	Green tea bags		1	Box	1 Box = 25 tea bags	
3	Sugar		1	KG	1 KG	
4	Coffee		1	JAR	1 JAR = 100 Gram	
5	Powder Milk		1	PAC	1 PAC = 1000 Gram	
6	Salt		1	JAR	1 JAR = 100 Gram	
7	Mineral Water		1	Bottle	20 Litters Bottle refill	
8	Mineral Water		1	Bottle	600 MI Mineral water bottle	

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No	Description of Items	Pictures	Qty	UoM	Remarks	Unit Price
Cleaning items						
7	Surface Cleaner Liquid		1	PSC	1 Litter Bottle	
8	Handwashing Soap - Liquid		1	PSC	500 ML	
9	Handwashing Soap - Bar		1	PSC	250 Gram	
10	Mosquito Spray		1	PSC	250 ML	
11	Air Freshner		1	PSC	320 ML	
12	Toilet Cleaner		1	PSC	1 Litter	

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13	Indoor broom with handle - flower pa		1	PSC		
14	Rubber Floor Squeegee		1	PSC		
15	Scrub Sponge		1	PAC	3-Pack Cellulose Sponge with Scouring Pad	
16	Spin Mop With Bucket		1	PSC		
17	Spin Mop With Bucket		1	PSC		
17	Nitrile Cleaning Gloves		1	Box	Box of 50	

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18	Bucket		1	PSC	5 Gallon Plastic	
19	Dishwashing Soap		1	PSC	5 Gallon Plastic	
20	Dustbin Bags		1	Roll	30x33 Size	
21	Toilet Tissue roll		1	Roll		
22	Tissue Paper Box		1	Box		
23	Cleaning Towel		1	Box	12 x 16 Size	

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No	Description of Items	Pictures	Qty	UoM	Remarks	Unit Price
24	Cleaning Broom (Local)		1	PSC		
25	Liquid Laundry Detergent Soap		1	PSC	2 Litter Bottle Minimum	
26	Laundry Detergent Powder		1	PSC	1 KG Bag	
27	laundry softener		1	PSC	1 Litter Bottle	
28	Cleaning acid		1	PSC	500 ML	